**Person Specification for Panel Members**

**Grants Panel**

A Grants Panel of 8 will be formed with representatives with an interest in the area concerned. Members will be selected on their own merit, 2 of the 8 members will be Local Authority officers are invited to sit on the panel – one from each county.

The over-riding message from the consultation was that panel members should be representative of the local community / area of benefit. The panel will be selected by an open call for applications. Cadwyn Clwyd will set up a group to assess the applications against the person specification provided in Appendix 4. The Panel membership will be reviewed every 2 years. It is envisaged the panel meets a minimum of twice a year and maximum of 4 times a year to consider applications.

The panel would meet between two and four times a year and will be required to assess the applications against set criteria and make a recommendation on approving or rejecting projects. Brenig Wind Ltd will ratify the recommendation of the panel.

The following provides a specification of the skills, experience and knowledge of required by panel members.

1. A thorough knowledge of the geographical area and its communities
2. A sound knowledge and understanding of the issues, challenges and opportunities facing the area
3. Excellent interpersonal skills in building relationships with public, third and community sector bodies and representatives
4. Expertise in facilitation of community projects, forums and/or decision-making panels, focussed on building consensus and/or development and delivery of local projects.
5. Experience of working with voluntary committees & boards, either as a member or in a support role.
6. Practical experience or knowledge of applying for or distributing funds (e.g.: conventional grant-making, participatory grant-making, commissioning)
7. Strong reading, numeracy and analytical skills, and the ability to process information accurately.
8. Enthusiasm, flexibility and the ability to work effectively as part of a team.
9. ICT literate and access to ICT.